

JEWISH CHAPLAIN



OPEN-SPOT

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

EXAMINATION BASE	<p>SPOT EXAMINATION FOR:</p> <p>SEE ATTACHED LISTING OF LOCAL TESTING OFFICES</p> <p>Indicate in Block No. 1 of your application under the examination title the location where you wish to establish eligibility. Candidates may only establish eligibility in one location. If only one location is listed, indicate that location on your application.</p>
WHO SHOULD APPLY	<p>Applicants who meet the minimum qualifications as stated below and who have not previously tested with the Department of Corrections (CDC) during this testing period. CDC testing period(s) for this examination are: January - June and July - December. Applications will not be accepted on a promotional basis.</p>
HOW TO APPLY	<p>Submit applications to address(es) indicated on the attached listing of Local Testing Offices. Each testing office will accept applications continuously and will notify and test applicants as needs warrant. You must submit a separate application to each testing office of your choice. Applications may be filed in person or by mail.</p>
APPLICATION DEADLINE/ REQUIREMENTS	<p>Applications will be accepted on a continuous basis and will be retained for 12 months. After this period, applicants should submit a new application. All applicants must meet the education and/or experience requirements for this examination at the time he/she files his/her application.</p> <p><u>NOTE:</u> Only applications with an original signature will be accepted.</p>
TEST DATE	<p>To learn more about examination date(s), contact the testing office(s) indicated on this bulletin.</p>
SALARY RANGE(S)	<p>As of <u>8/30/00:</u> \$3466. - \$4331.</p>
MINIMUM QUALIFICATIONS	<p>Ordained rabbi, duly accredited by, and in good standing with a recognized California rabbinical body.</p> <p><u>and</u></p> <p>Experience: Two years of experience in one or a combination of the following:</p> <ol style="list-style-type: none">As a chaplain in the armed services, or in a public or private institution; <u>or</u>As either a rabbi or assistant rabbi of a congregation; <u>or</u>As an ordained rabbi in religious educational work, as a teacher, or as a director of religious education or of young people's activities, or as a Hillel director. <p><u>and</u></p> <p>Either one or a combination of the following:</p> <ol style="list-style-type: none">Completion of twelve months or four quarters of a full-time resident clinical pastoral training program approved by the National Conference on Clinical Pastoral Education; <u>or</u>Completion of the equivalent of two years of full-time supervised clinical or field training in pastoral care, social work, psychology, counseling and guidance, or other related fields; <u>or</u>The equivalent of one year of service as a National Jewish Welfare Board approved civilian chaplain. <p>(Full-time graduate study, beyond studies required for ordination, if in pastoral counseling, psychology, or a related field may be substituted for a maximum of six months of the clinical pastoral training, or supervised clinical or field training, or civilian chaplain service, on the basis of one year of graduate study for three months' training or service.) <u>and</u></p> <p>Education: Completion of theological studies for ordination as a rabbi at a recognized Jewish theological school; and equivalent to graduation from college with a minimum of 12 semester units in counseling, psychology or a related field.</p> <p>NOTE: Equivalent to graduation from college refers to a Bachelor's degree. Applicants must have the number of semester or quarter credits, as well as the required coursework necessary to be awarded a four year Bachelor's degree.</p> <p>Special Personal Characteristics: Demonstrated aptitude for working effectively with the socially abnormal; interest in the welfare and spiritual needs of institution residents; insight into factors involved in the development of behavior problems, including a knowledge of mental disorders and principles of mental hygiene; emotional stability, adaptability; firmness patience; self control; tact; good address; neat personal appearance; pleasant and wholesome personality, good judgment in moral, ethical, and religious matters.</p> <p>Qualifying experience may be combined on a proportionate basis if the requirements stated above include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.</p>

EXAMINATION
PLAN

This examination will consist of a Qualifications Appraisal Interview only. The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview.

CANDIDATES WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.

Qualifications Appraisal -- Weighted 100.00%

Scope:
Emphasis in the examination will be on measuring competitively, relative to job demands, each candidate's:

- A. Knowledge of:**
- 1. Factors involved in the development of behavior problems, including mental disorders and the principles of mental hygiene.
 - 2. Purposes of correctional institutions.
 - 3. Methods of rehabilitation.
- B. Ability to:**
- 1. Organize, prepare and conduct Jewish religious services and courses on ethics, religion, and sacred music.
 - 2. Counsel institution residents and their families on moral and ethical problems.
 - 3. Establish rapport with institution residents.
 - 4. Analyze situations accurately and adopt an effective course of action.

If conditions warrant, this examination may consist solely of an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience relevant to the "Minimum Qualifications" shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.

ELIGIBLE LIST
INFORMATION

A separate eligible list will be established to fill vacancies for each of the location(s) listed on the attached listing.

Names of successful candidates are merged into the list(s) in order of final scores, regardless of date. Eligibility expires **12** months after establishment, unless the needs of the service and conditions of the list(s) warrant a change in this period.

POSITION
DESCRIPTION AND
LOCATION(S)

A Jewish Chaplain, under direction, gives spiritual and moral guidance to State institution residents; conducts Jewish religious services and instruction; interviews and counsels adult offenders on ethical and moral problems and spiritual matters; presides at Sabbath and Jewish holiday services and conducts other Jewish rituals as needed by institution residents; organizes and instructs classes in Jewish religion, ethics and sacred music; cooperates with other staff members in carrying out the institution treatment program; supervises the arranging of programs conducted in the institution by visiting religious and allied groups; assists in problems involving welfare agencies where family help is needed, visits the sick; works with residents in their group and club activities; counsels with families on problems involved in rehabilitation; explains and interprets the institution's religious program to community groups; serves, when designated, as a member of or consultant to the institution classification committee.

Position(s) exist with the Institutions(s) on the attached listing.

SPECIAL TESTING
ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box of the "Examination Application." You will be contacted to make specific arrangements.

VETERANS POINTS/
CAREER CREDITS

Veterans preference points will not be granted in this examination since it does not qualify as an entrance examination under the law. Career credits will not be granted in this examination.

GENERAL INFORMATION

Applications are available at Department of Corrections offices, State Personnel Board offices and local offices of the Employment Development Department.

The Department of Corrections reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

Examination Locations: If this examination requires a written test and/or oral interview, they will be scheduled throughout the State at the correctional institutions and/or parole regions. However, locations of the written test and/or oral interview may be limited or extended as conditions warrant.

Eligible Lists: Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multidepartmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, an investigation may be made of employment records and personal history.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CDC TESTING INFORMATION CALL (916) 322-2694
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2922

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS

JEWISH CHAPLAIN

CALIFORNIA CORRECTIONAL INSTITUTION
24900 Highway 202
P.O. Box 1031
Tehachapi, CA 93581
(661) 822-4402 EXT. 4902
TDD: (800) 735-2922

CALIFORNIA INSTITUTION FOR MEN
14901 South Central Avenue
Chino, CA 91710
P.O. Box 128
Chino, CA 91708
(909) 597-1821 EXT. 4440
TDD: (800) 735-2922

CALIFORNIA MEN'S COLONY
Highway 1
P.O. Box 8101
San Luis Obispo, CA 93409-8101
(805) 547-7900 EXT. 7943
TDD: (800) 735-2922

CALIFORNIA STATE PRISON, LOS ANGELES
COUNTY
Attn: Personnel Office
44750 – 60th Street West
Lancaster, CA 93536-7620
(661) 729-2000 EXT. 5229
TDD: (800) 735-2922

CALIFORNIA STATE PRISON, SACRAMENTO
Prison Road
P.O. Box 290010
Represa, CA 95671-0010
(916) 985-8610 EXT. 5336
TDD: (800) 735-2922

CALIFORNIA STATE PRISON, SAN QUENTIN
San Quentin, CA 94964-1086
(415) 454-1460 EXT. 5021
TDD: (800) 735-2922

CALIFORNIA STATE PRISON, SOLANO
2100 Peabody Road
P.O. Box 4000
Vacaville, CA 95696-4000
(707) 451-0182 EXT. 5557
TDD: (800) 735-2922

CALIFORNIA SUBSTANCE ABUSE TREATMENT
FACILITY STATE PRISON CORCORAN
900 Quebec Avenue
P.O. Box 7100
Corcoran, CA 93212-7100
(559) 992-7102 EXT. 5646
TDD: (800) 735-2922

CALIPATRIA STATE PRISON
7018 Blair Road
P.O. Box 5001
Calipatria, CA 92233-5001
(760) 348-7000 EXT. 5229
TDD: (800) 735-2922

CENTINELA STATE PRISON
2302 Brown Road
P.O. Box 731
Imperial, CA 92251-0731
(760) 337-7900 EXT. 5218
TDD: (800) 735-2922

CHUCKAWALLA VALLEY STATE PRISON
19025 Wiley's Well Road
Blythe, CA 92225
P.O. Box 2289
Blythe, CA 92226
(760) 922-5300 EXT. 5202 or 5205
TDD: (800) 735-2922

FOLSOM STATE PRISON
Prison Road
P.O. Box 71
Represa, CA 95671
(916) 985-2561 EXT. 4785
TDD: (800) 735-2922

NORTH KERN STATE PRISON
2737 West Cecil Avenue
P.O. Box 5007
Delano, CA 93216-5007
(661) 721-2345 EXT. 5325
TDD: (800) 735-2922

PLEASANT VALLEY STATE PRISON
Attention: Personnel
24863 W. Jayne Avenue
P.O. Box 8506
Coalinga, CA 93210-1135
(559) 935-4966
TDD: (800) 735-2922

RICHARD J. DONOVAN CORRECTIONAL
FACILITY
480 Alta Road
San Diego, CA 92179
(619) 661-6500 EXT. 7868
TDD: (800) 735-2922

WASCO STATE PRISON
701 Scofield Avenue
P.O. Box 8800
Wasco, CA 93280-8800
(661) 758-8400 EXT. 5192
TDD: (800) 735-2922